



TOWN OF LOS GATOS

RJ BRYANT SERVICE CENTER
41 MILES AVENUE
LOS GATOS, CA 95030

TRANSPORTATION & PARKING COMMISSION

THURSDAY, NOVEMBER 10, 2016
7:30 A.M. - REGULAR MEETING

AGENDA

1. MEETING CALLED TO ORDER

2. ROLL CALL

3. APPROVAL OF THE REGULAR MEETING MINUTES

A. October 13, 2016

(Attachment 1)

4. VERBAL COMMUNICATIONS

A. Public Speakers *(Three minute time limit per speaker for subjects not agendized.)*

B. Commissioners (information only, not for discussion)

5. COMMISSION MATTERS

A. Chairperson Report

B. Blossom Hill Road

(Attachment 2)

C. Board and Commission Adopted Priorities

List of Priorities (Not in priority order)

1. **Transportation:** explore and recommend Town Council adoption of Vision Zero (Ristow)
(Defer to future meeting)

2. **Transportation:** investigate and recommend mitigation for staff to effectively discourage "cut-through" traffic and improve load capacity of roads/ highways (Ladd)

3. **Transportation:** investigate and recommend mitigation steps toward calming traffic around schools at arrival and departure times including (SR2S) programs (Nordmo/Snyder)
<http://www.losgatosca.gov/1093/Safe-Routes-to-School>

4. **Transportation:** explore transit programs for students, seniors, disabled and low income riders (ref: VTA flex) (Crummett/ Buxton)

5. **Transportation:** address corporate busing issues within neighborhoods and areas not currently designated for supporting such service(s) (Swing)
6. **Parking:** coordinate with Town Council Ad Hoc committee on plans for parking structure(s) (Ristow/ Nordmo/ Ladd)
7. **Parking:** investigate and recommend processes for enhancing / mitigating parking issues around high school (Snyder/Nordmo)

6. **DEPARTMENT MATTERS/ITEMS FOR INFORMATION**

A. PD Update

B. PPW Director's Report

1. Transportation & Parking Projects Update FY 2016-17 (items covered as time allows)
2. Transportation & Parking Projects Update FY 2017-18

7. **COMMISSION/COMMITTEE MEETING REPORTS**

A. Town BPAC (Ristow)

B. Safe Routes to Schools (Ladd)

C. VTA BPAC (Hertan)

8. **ADJOURNMENT**

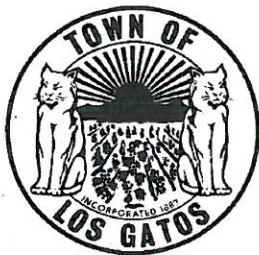
Next Regular Meeting: Thursday, December 8, 2016.

Attachments*:

1. Minutes of Regular Meeting – October 13, 2016
2. Blossom Hill Road Safety Inquiry

**ATTACHMENTS ARE AVAILABLE FOR VIEWING AT THE LIBRARY AND THE UPSTAIRS CLERK BOARD*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Parks and Public Works Department at (408) 399-5770. Notification 48 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. [29 CFR § 35.102-35.104]

TOWN OF LOS GATOS

RJ BRYANT SERVICE CENTER
41 MILES AVENUE
LOS GATOS, CA 95030

TRANSPORTATION & PARKING COMMISSION

THURSDAY, OCTOBER 13, 2016
7:30 A.M. REGULAR MEETING

MINUTES**1. MEETING CALLED TO ORDER**

The Transportation and Parking Commission Regular Meeting was called to order at 7:32 a.m. by **Chair Ristow**.

2. ROLL CALL

<u>Present</u>	<u>Absent</u>	<u>Staff</u>
Commissioner Buxton		Lisa Petersen - PPW
Commissioner Crummett		Kalipo Kauweloia - PD
Vice-Chair Ladd		
Chair Ristow		
Commissioner Nordmo		
Commissioner Snyder	(arrived at 8 a.m.)	
Commissioner Swing		

3. APPROVAL OF THE SEPTEMBER 8, 2016 MINUTES – REGULAR MEETING

MOTION: Commissioner Buxton motioned to approve the minutes for the September 8th Regular Meeting.

Seconded: Vice-Chair Ladd

VOTE: AYE: 6 NAY: 0 ABSENT: 1

4. VERBAL COMMUNICATIONS

(Three minute time limit per speaker for subjects not agendized.)

A. Public Speakers

None.

B. Commissioners (information only, not for discussion)

Commissioner Nordmo reported on his ride along with Sgt. Kauweloia.

5. COMMISSION MATTERS**A. Chairperson Report**

Chair Ristow reported that tonight, 10/13/16, the League of Women Voters were having a meeting in the Town Council Chambers at 7 p.m.

B. Meeting Attendance

Town Engineer Petersen stated that resolution 2011-012 indicated that the absence total had not changed, however, the telephone call in policy had. Commissioners would only be able to call in to meetings if the reason for their absence was due to an emergency. Commissioners commented and discussed these items.

C. Policy Committee Commission

Town Engineer Petersen reviewed the proposed Policy Committee updates: Total of 7 members, 6 adults and 1 youth, no BPAC Liason. Commissioners commented and discussed this item.

D. Board and Commission Adopted Priorities

(Not in priority order)

1. Transportation: Explore and Recommend Town Council adoption of Vision Zero (Ristow)

Chair Ristow indicated that the Ad Hoc would defer until the next Mayor was selected.

2. Transportation: Investigate and Recommend mitigation for staff to effectively discourage "cut-through" traffic and improve load capacity of roads/ highways (Ladd)

Vice-Chair Ladd stated there was no new update as the traffic study would be available at the November 1st Council Meeting. **Town Engineer Petersen** advised that staff would be proposing to Council a conceptual feasibility study for a permanent roundabout at Wood Road through a transportation and engineering vendor, W-Trans. Commissioners commented on this item.

3. Transportation: Investigate and Recommend mitigation steps toward calming traffic around schools at arrival and departure times including SR2S programs (Nordmo/Snyder)

Commissioner Nordmo reported that he and Commissioner Snyder had met to discuss their process and plan and summarized this. He then reviewed the summary attachment:

-

Commissioners commented and discussed these items.

4. Transportation: Explore transit programs for students, seniors, disabled and low income riders (ref: VTA flex) (Crummett/Buxton)

Commissioner Crummett encouraged all to vote for Measure B as it relates to this priority. **Commissioner Buxton** had been in contact with VTA regarding preliminary numbers of low-income and senior riders. As well as meeting with Community & Senior Services Commissioner Tom Picraux regarding alternate Senior busing programs. **Commissioner Crummett** has had preliminary conversation regarding the traffic program in Danville and would be speaking with the traffic manager on 10/22/16. Commissioners commented and discussed these items.

5. Transportation: Address corporate busing issues within neighborhoods and areas not currently designated for supporting such service(s) (Swing)

Commissioner Swing stated that Director Morley reached out to Google Buses about the change of their pickup stop to Santa Cruz Avenue, Muni lot 4 by Starbucks. No new information had been received, but the arrangement was being received well. Commissioners commented and discussed this item.

6. **Parking: Coordinate with Town Council Ad Hoc Committee on plans for parking structure(s)**
(Ristow/ Nordmo/Ladd)

Chair Ristow indicated she was at the last Monday Town Council Ad Hoc meeting and suggested that this Ad Hoc needed to meet to discuss a new priority once this priority is adopted. **Town Engineer Petersen** stated that staff was moving forward with a RFP to review the developers financial assumptions.

7. **Parking: Investigate and Recommend processes for enhancing/ mitigating parking issues around high school**
(Snyder/Nordmo)

Discussed on 5.D.3.

6. **DEPARTMENT MATTERS/ ITEMS FOR INFORMATION**

A. **PD Update**

Sgt. Kauwelo provided an update on the following items:

- Rodeo at Blossom Hill & Daves School
- September/ October Traffic Collisions
- Crossing guard meetings
- Halloween street closures
- Johnson Avenue Block Party
- Christmas Parade
- Vasona Holiday of Lights
- Whitney Parking to Council - 10/18/16
- Wedgewood Traffic Calming meeting - 10/27/16
- Coffee with a Cop – 10/20/16

Commissioners commented and discussed these items.

B. **PPW Director's Report**

Town Engineer Petersen reviewed the following construction projects:

- Measure B – Town Council agenda item (funding for school focused busing, transit hub at Winchester, flex busing, traffic signal upgrade, Vasona light rail and Hwy17 corridor congestion relief project). Commissioner commented and discussed these items.

C. **Transportation & Parking Projects Update FY 2016-17**

- Almond Grove
- Green Bike lanes (in front of high school).

7. **COMMISSION/ COMMITTEE MEETING REPORTS**

A. **Town BPAC**

Chair Ristow reported on the 10/06/16 BPAC meeting:

- BPAC master plan
- Green bike lanes (safety around schools)

B. Safe Routes to Schools

Vice-Chair Ladd reported on the 10/12/2016 meeting items:

- “Where will your feet take you”
 - 10/26/16 – education sub-committee meeting “Caring Community Program”
- Sgt. Kauwelo** explained this program.
- 01/18/17 – next SR2S meeting

C. VTA BPAC

Chair Ristow reported out for Commissioner Hertan on the following items:

- Expansion plan of bike share program in Santa Clara County
 - Drafted 5yr strategic plan update
 - Vision Zero City of San Jose report deferred to the November meeting
- Full report to be sent to the Commission.
- 11/03/16 at 7p.m. in the Town Council Chambers - BPAC master plan community meeting

8. ADJOURNMENT

Chair Ristow adjourned the meeting at 9:29 a.m.

Next Regular Meeting: Thursday, November 10, 2016 at 7:30 a.m.

***FINAL APPROVED MINUTES WILL BE AVAILABLE ON THE TOWN'S WEBSITE
AFTER THE NEXT REGULAR MEETING, Thursday, November 10, 2016.***



MEMORANDUM

TOWN OF LOS GATOS

To: Transportation and Parking Commission

From: Matt Morley, Director of Parks and Public Works

Subject: Blossom Hill Road Safety Inquiry

Date: November 4, 2016

INFORMATION

Town staff from Parks and Public Works and the Police Department have received several resident inquiries regarding speeding, safety, and parking along Blossom Hill Road from Los Gatos Boulevard to Union Avenue. This item has been placed on the agenda to provide an opportunity for the Commission to provide input on the concerns and to incorporate a discussion on potential ways to address the concerns.

The Commission should include in the discussion, competing needs throughout the Town and limited resources for addressing those needs. The Commission may also wish to have some discussion on current studies, including the Safe Routes to School study and the Bicycle and Pedestrian Master Plan and how those studies might work in tangent with the concerns expressed by the residents and how those efforts provide opportunities for residents to provide input.

Staff will utilize feedback from the Commission in planning for a broader priorities setting session with the Town Council in January and for programming the Fiscal Year 2017/18 Capital Budget, which will be considered for adoption next May.

Staff will supplement this item with a verbal report at the Commission meeting and staff anticipates resident participation in the meeting.

